

NORTHERN HILLS <b>PTO</b> COMMITTEE CHAIRMAN <b>PROFILES</b>
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**☐ Spring Fundraiser**

This fundraiser provides a great opportunity to help the PTO earn the funds to purchase valuable items for our school. This fundraiser is much smaller in scale than our Fall Fundraiser. Instead of a variety of items being offered for sale, this effort focuses on offering one specific item (ie; cookie dough). The Chairman is responsible for developing a sales plan, preparing information packs, collecting orders and money, and setting a delivery date. This fundraiser usually takes place in late March or early April. It is a quick and easy program to coordinate.

Kelli Hurst (359-6449)

Sally Story (348-9301)

**☐ T-Shirts**

These Chairmen decide on the color, style and logo for the t-shirt. The t-shirt company that you choose can help you with the actual design once you come up with a theme. The t-shirt design needs to be presented to the Board for its approval *this spring at the May Board Meeting*. Chairmen are also responsible for organizing an early order of t-shirts for the Board at the May meeting. This order will be placed along with the shirts that need to be sold on Information Day. Two to three additional orders should be placed during the fall semester, the last one being in time for the December holidays. Chairmen will only need to recruit helpers for Information Day. This is not a fundraiser, but rather a service project the PTO provides for our school (no profits desired).

Tammie Brown (348-2369)

Vicki Smith (359-1977)

**☐ Ways and Means**

Ways and Means is responsible for out-of-school fund-raising activities (ones that take place away from school grounds). Some of the functions the Ways and Means' committee sponsors are Restaurant nights, Rockin' Roller Rink skating day, Honey Baked Hams, Albertson's Card distribution, and the fall Golf Tournament. However, the Golf Tournament does not have to be an annual event – and the chairmen do have the option to designate this function to a committee member who may have more knowledge in this area. These chairmen can decide for themselves how active their committee needs to be, but should also be willing to try new ideas that may come along (ie; Hornet's game in 2006). This position offers a lot of flexibility!

Tracy Moran (285-1745)

Jill Norman (340-4997)

**☐ Welcome Center**

Chairmen are responsible for creating the master schedule of volunteers for the Welcome Center. Welcome Center volunteers are recruited through the Tickets for Time campaign at the beginning of the year. If more volunteers are needed, then workers can be recruited through newsletter articles. After the schedule is set, chairmen need to have an orientation meeting for their volunteers (done in conjunction with the Cut, Color & Copy orientation meeting). These chairmen also coordinate work for the Welcome Center volunteers with our school's secretaries and the CCC chairman.

Jenka Acuna (285-6757)

Rhana Vickers (844-2659)

**☐ Yearbook**

The Yearbook Chairman selects a company to publish the yearbook and submits that vendor to the Board *this spring at its May meeting* for its approval. They are responsible for collecting orders and money from students and teachers; taking pictures of various school activities, events, and groups; and creating the actual layout of the book. Creating the layout of the book requires strong organizational skills. The bulk of the work is November – February when you are finalizing the layout in order to meet the February production deadline. This is a fun job, which doesn't require any previous yearbook experience. This is not a fundraiser, but rather a service project the PTO provides for our school (no profits desired).

Dee Dee Brander (844-6269)

Rebecca McCalmont (285-1442)